Adopted: June 21, 2025
Last Reviewed: June 21, 2025

Team Manitoba Selection Policy

Purpose

To outline the eligibility, selection process, and athlete obligations required to represent Team Manitoba at sanctioned Provincial and National Championships.

1. Eligibility Criteria

Team Manitoba is composed of athletes in the Cadet, Junior, and Senior divisions only.

(Cadet: 12–14, Junior: 15–17, Senior: 17+ — as of Dec. 31 of the competition year)

To be considered for Team Manitoba, athletes must:

1. Be a resident of Manitoba and registered to compete under Manitoba at the Canadian National Championships
2. Be a registered member in good standing with a Manitoba-based Taekwondo club
3. Hold a valid Kukkiwon DAN or POOM certification
4. Be a Canadian Citizen
5. Be registered to attend and compete in the next Canadian National Taekwondo Championships

2. Selection Process

To be selected for Team Manitoba, athletes must:

1. Compete at the 2025 Manitoba Provincial Championships (June 21)
2. Place 1st in their respective Black Belt Kyorugi or Poomsae division
    a) If 1st place is not a Manitoba resident, the spot will be awarded to the highest-placing eligible Manitoba athlete
    b) If the 1st place Manitoba athlete declines, the next eligible Manitoba athlete may be offered the spot
3. Note: An uncontested division does not guarantee selection. In such cases, the athlete must:
    a) Register and complete all check-ins
    b) Be evaluated by the Team Manitoba Committee

i. Evaluation criteria may include technical skill, competitive history, and coachability. A video submission may be requested if a live demo is not feasible.

4. Final selection is contingent on confirmed registration and participation at Nationals. Athletes who decline or withdraw will be removed from the team roster.

Maintain at least 75% attendance at scheduled team trainings, unless excused in writing by the Team Manitoba Committee

3. Team Commitment Requirements

Note: The Team Manitoba Coach is responsible for overseeing provincial team development but does not serve as a personal coach for individual athletes during competition. Athletes may continue working with their personal club coaches for technical coaching and competition support. Personal coaches do not influence team selection or team obligations, and the Provincial Coach's decisions are final regarding team training structure and expectations.

Athletes selected to Team Manitoba must:

1. Attend team trainings set by the Provincial Coach
2. Participate in:
    a) Strength & Conditioning sessions
    b) Sports Psychology workshops
    c) Nutrition education components
3. Volunteer at a minimum of 1 Taekwondo Manitoba event during the season
4. Participate in team fundraising initiatives or pay your share
5. Wear approved Team Manitoba apparel at Nationals
6. Maintain positive conduct and communication
7. Pay a team participation fee, which will be assessed and communicated at the time of selection
8. Sign the Team Manitoba Code of Conduct prior to full acceptance

Refusal to train with the Provincial Coach or to participate in required programming will result in removal from Team Manitoba.

4. Injury & Withdrawal Policy

Medical Injury Protocol

1. Athletes must report injuries in writing to the Team Manitoba Committee as soon as possible. A medical clearance letter from a licensed practitioner must be submitted no later than 3 weeks prior to Nationals to retain their team position. If clearance is not received, the athlete may be removed and their spot offered to the next eligible athlete. Final decisions will be made by the Team Manitoba Committee based on eligibility, preparedness, and timing.

Refunds for Withdrawn or Injured Athletes

2. Athletes who withdraw due to medical injury must submit a written request along with a doctor's note. If received before the medical clearance deadline, Taekwondo Manitoba may offer a partial refund, excluding non-refundable costs (e.g., team apparel, administration, and any pre-paid registration fees). Refund amounts are subject to team budget and available funds. No refund is guaranteed for late withdrawals or incomplete documentation.

5. Financial Support Policy (Starting 2026)

Beginning in 2026, financial support will be offered to officially selected Team Manitoba athletes.

1. Support will be limited to those who meet all eligibility and commitment requirements
2. Funding is not guaranteed for all participants or medalists
3. Funding is dependent on available resources and may vary each year

6. Non-Compliance Clause

Athletes who:

1. Refuse required training
2. Do not participate in scheduled team events
3. Fail to meet deadlines or conduct expectations

…may be removed from the team, regardless of results. Failure to attend a minimum of 75% of scheduled team activities may result in removal, unless pre-approved in writing by the Team Manitoba Committee

7. Appeals

Athletes may appeal their exclusion or removal:

1. Appeals must be submitted in writing to the Team Manitoba Committee within 5 days of notification
2. Valid reasons (e.g. medical, family emergency) will be reviewed case-by-case
3. Appeals must be based on new evidence or extenuating circumstances not previously reviewed.

8. Acknowledgement

All athletes (and parents/guardians if under 18) must sign a declaration confirming:

1. They have read and understood this policy
2. They will submit the Athlete Declaration Form, which will be provided upon selection and must be submitted within 7 days to confirm your team placement.
3. They meet the eligibility criteria

4. They accept the commitments and expectations of representing Team Manitoba

9. Policy Acknowledgement by Club Coach

Club coaches of selected athletes will be required to acknowledge this policy and support their athlete's commitment to the Team Manitoba program.

Appendix A - Team Manitoba Athlete Declaration Form

Event: 2025 Manitoba Provincial ChampionshipsTeam Year: 2025–2026 SeasonSubmission Deadline: Within 7 days of selection notification

Athlete Declaration

I, the undersigned athlete, hereby declare that:

1. I have read and understood the Team Manitoba Selection Policy in full.
2. I meet all eligibility requirements, including:
    a) Manitoba residency
    b) Canadian citizenship
    c) Kukkiwon DAN/POOM certification
    d) Intention to compete under Manitoba at Nationals once registration opens
3. I commit to fulfilling all Team Commitment Requirements, including:
    a) Attending scheduled team training sessions and workshops
    b) Participating in strength & conditioning, sports psychology, and nutrition components
    c) Volunteering at a minimum of one Taekwondo Manitoba event
    d) Participating in team fundraising initiatives
    e) Wearing the required Team Manitoba apparel at Nationals
    f) Maintaining 75% training attendance (unless excused in writing)
4. I understand and accept that refusal to meet these commitments may result in removal from the team.
5. I acknowledge that selection is contingent on my intention and commitment to compete at the Canadian National Taekwondo Championships once registration becomes available. I understand that if I fail to register by the communicated deadline without a valid reason, I may be removed from the team.
6. I agree to sign and follow the Team Manitoba Code of Conduct.
7. I understand the injury and withdrawal policies, including refund terms.

Complete the form in Activity Messenger using this QR code or link https://am.lol/p/w993f1g

Appendix B - Team Manitoba Code of Conduct

Purpose:To ensure a respectful, inclusive, safe, and professional environment for all athletes, coaches, and team members representing Taekwondo Manitoba.

1. Scope

This Code applies to all Team Manitoba athletes, coaches, volunteers, and staff during:

1. Training sessions
2. Provincial/National competitions
3. Team events, travel, and online communications
4. Any situation under Taekwondo Manitoba's authority

Misconduct outside these activities may also be subject to this Code if it harms participants or the reputation of Taekwondo Manitoba.

2. Core Values

All team members must uphold Taekwondo Manitoba's core values as outlined in the Strategic Plan:

1. Inclusion – We welcome and embrace diversity and ensure everyone feels a sense of belonging.
2. Excellence – We pursue high standards in everything we do, from personal development to organizational leadership.
3. Integrity – We act with honesty, accountability, and fairness at all times.
4. Respect – We treat everyone with dignity and value each person's contribution.
5. Collaboration – We foster partnerships and teamwork within the Taekwondo community.

3. General Conduct Expectations

3.1 Harassment & DiscriminationMembers must not engage in behaviour including physical, psychological, or sexual maltreatment, neglect, grooming, discrimination, intimidation, or retaliation. These behaviors violate UCCMS principles and Taekwondo Manitoba policies.

1. Treat everyone with respect and dignity
2. Follow all training schedules and attend sessions as required
3. No harassment, bullying, or discrimination of any kind
4. Respect coaching decisions and team roles
5. Accept official decisions without protest or disrespect
6. Maintain proper hygiene and presentation in team settings

4. Team-Specific Responsibilities

4.1 Persons in AuthorityCoaches and team staff must maintain professional boundaries and avoid misuse of power. As "Persons in Authority," they are expected to uphold all responsibilities outlined in the Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS).

1. Follow instructions from the Team Manitoba Provincial Coach
2. Attend 75% or more of the required team activities unless excused in writing
3. Participate in all the necessary components: Strength & Conditioning, Nutrition, Sports Psychology, Fundraising, Volunteering
4. Wear official Team Manitoba gear at designated events
5. Communicate respectfully and promptly with team staff

5. Social Media & Public Behaviour

1. Represent Team Manitoba positively online and in public
2. Avoid posting or sharing disrespectful, vulgar, or harmful content
3. Do not misrepresent team decisions or internal issues publicly

6. Safe Sport & UCCMS Compliance

All team members must comply with the Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS):

1. Applies to all sanctioned activities and events
2. Applies to out-of-competition behaviour if it impacts others or harms the reputation of the sport
3. All concerns must be reported to the Team Manitoba Committee or Taekwondo Canada’s independent reporting body

6.1 Reporting & InvestigationReports of misconduct should be submitted promptly to the Team Manitoba Committee or through Taekwondo Canada’s independent Safe Sport reporting mechanism. Investigations and outcomes will follow the Taekwondo Manitoba, Sport Manitoba, and Taekwondo Canada Discipline & Complaints Policies.

7. Substance Use & Anti-Doping

1. No banned substances permitted (see Canadian Anti-Doping Program)
2. No alcohol, tobacco, cannabis, or vaping during team events or in athlete accommodation
3. Athletes are responsible for knowing what substances are prohibited

8. Disciplinary Action

Violations of this Code may result in

1. Verbal or written warning
2. Removal from team training or events
3. Suspension or dismissal from Team Manitoba
4. Referral to Taekwondo Manitoba or Taekwondo Canada's Discipline & Complaints process

8.1 Disciplinary Authority & AppealsThe Team Manitoba Committee and/or Taekwondo Manitoba Discipline Panel have the authority to review and act on Code violations. Athletes and members subject to sanction have the right to appeal decisions in accordance with the Taekwondo Manitoba appeals process. In cases where internal resolution is not satisfactory, participants may submit a complaint through the Sport Manitoba complaints process.

9. Acknowledgement

All Team Manitoba athletes (and parents/guardians, if under 18) must sign this Code of Conduct before participating in any team activities.

Complete the form in Activity Messenger using this QR code or link https://am.lol/p/aTL6IEZ

Policy Review

This policy will be reviewed every three years. The next scheduled review date is **June 2028**.

Amendments to this policy must be approved by the Taekwondo Manitoba Board of Directors.

Policy Approval

Approved by	Date Approved	Signature
Taekwondo Manitoba Board of Directors	June 21, 2025	

Revision History

Date	Description of Changes	Approved By
June 21, 2025	Initial adoption	Taekwondo Manitoba Board of Directors