To:	Member Clubs of Taekwondo Manitoba
From:	Kim BedonaPauda, President — Taekwondo Manitoba
Subject:	Important Update: The Protecting Youth in Sports Act Now in Effect – Mandatory Adoption of Safe Sport Policies

Dear Members,

We are reaching out to inform you that the Province of Manitoba's The Protecting Youth in Sports Act is now officially enacted. As a result, all Provincial Sport Organizations (PSOs) are now mandated to adopt a new safe sport policy manual.

In compliance with the Act, our organization has formally adopted the following safe sport policies provided by Sport Manitoba:

1) Code of Conduct and Ethics Policy;
2) Discipline and Complaints Policy;
3) Alternate Dispute Resolution Policy;
4) Appeal Policy;
5) Respect in Sport Policy; and
6) Coach Screening Policy Minimum Requirements

These policies outline critical information for all stakeholders including, but not limited to, behaviour expectations for participants, procedures for handling complaints of maltreatment, disciplinary measures that can be imposed if someone is found to have engaged in maltreatment, and coach education and screening requirements.

These policies apply to all PSO-sanctioned clubs, teams, programs, and individuals operating under our authority. This means **all clubs must comply with The Protecting Youth in Sports Act and safe sport policies.**

Importantly, under this act, all allegations of maltreatment must be reported directly to **ITP Sport** through a reporting link (available on our website or Sport Manitoba's safe sport webpage). Member clubs, teams, or individuals must not manage, assess, or investigate maltreatment complaints internally. ITP Sport is responsible for receiving, reviewing, and managing all allegations of maltreatment, ensuring independent, unbiased, and safe handling of each case.

What This Means For Your Organization – Effective Immediately

1) Your organization must comply with the Act and all safe sport policies.

2) Your organization may not conduct internal investigations into maltreatment allegations or attempt to resolve such matters independently. Any concerns or allegations involving maltreatment must be submitted directly to ITP Sport.

3) Your organization must implement all disciplinary measures determined by ITP Sport.

4) Your coaches must complete the **Respect in Sport** training program and the necessary coach screening requirements.

Please note we have posted this information on our website and have included all necessary information on our website's new safe sport page. Please visit this page and ensure your staff and board members are aware of these new resources. We will also be sharing this on social media to increase public awareness.

Guidance for Effective Implementation

To support your organization in meeting these requirements, we encourage clubs to consider the following actions:

5) **Understand the Requirements**
   - Ensure club leadership, coaches, volunteers, and staff are familiar with The Protecting Youth in Sports Act and the Organization's safe sport policies.
   - Attend any training or education sessions offered by the Organization related to safe sport practices, reporting requirements, and compliance obligations.

6) **Integrate Policies Locally**
   - Incorporate the Organization's safe sport policies into your club's operational procedures and governance documents.
   - Develop clear processes for reporting concerns, aligned with the Organization's reporting protocols.
   - Ensure all members — including athletes, coaches, parents, and volunteers — are aware of behavioural expectations and reporting processes.

7) **Screening and Training**
   - Complete all required screening and background checks for coaches, staff, and volunteers in accordance with the Coach Screening Policy.
   - Ensure coaches complete the **Respect in Sport** training program and that safe sport education is provided to club leadership and participants as required.

8) **Communicate and Educate**
   - Share safe sport information regularly through meetings, handbooks, websites, and onboarding materials.
   - Promote a culture of safety, respect, and inclusion in all club activities.

9) **Monitor and Enforce Compliance**
   - Monitor adherence to safe sport policies across all club programs, events, and competitions.
   - Implement disciplinary measures as directed by the Organization and ITP Sport where applicable.

10) **Report and Collaborate**
   - Report all allegations of maltreatment directly to ITP Sport, as required under the Act.
   - Work collaboratively with the Organization to address any additional compliance matters.

We appreciate your cooperation as we work together to ensure a safe, respectful, and supportive environment for all participants. Should you have questions about your responsibilities under The Protecting Youth in Sports Act or require guidance on implementing these policies within your club, please contact us at any time **info@taekwondomanitoba.net.**

Thank you for your ongoing commitment to safe sport in Manitoba.

Sincerely,

Kim BedonaPadua
President
Taekwondo Manitoba