GYMNASTICS SASKATCHEWAN







WOMEN'S GYMNASTICS

2026-27 Judging Manual

Table Of Contents

1. General Information: 5
    1.1. Introduction 5
    1.2. WAG Judging Forum 5
    1.3. WAG Judging Committee 6
2. Judging in Saskatchewan 8
    2.1. Responsibilities 8
    2.2. Document Submission Chart 9
    2.3. Uniform 9
    2.4. Record Keeping 10
    2.5. Active Judge 10
    2.6. Judges List 10
3. Saskatchewan Judging System 11
    3.1. Judging Levels 11
    3.2. Judge Requirements 11
    3.3. Judging Requirements Charts 12
    3.4. CPE Hours 16
    3.5. National Judges Points 16
    3.6. Assessments 16
    3.7. Years of Service Recognition 17
4. Judging Courses 18
    4.1. General Information 18
    4.2. List of Gymnastics Saskatchewan Sanctioned Judging Courses 18
    4.3. Exam Rewrites 18
    4.4. Interclub and Provincial Level Judging Course and Course Conductor Information 19
5. Competition Requirements and Penalties 20
    5.1. List of Gymnastics Saskatchewan Sanctioned Events 20
    5.2. Independent Judges 20
    5.3. Panel Requirements & Construction 21
    5.4. Reimbursement of Judges 22
6. Judge Professionalism 25
    6.1. Attendance Commitment 25
    6.2. No Show or Late Arrival 25
    6.3. Conduct on the Field of Play 25
    6.4. Incorrect Application of Rules 25
7. Gymnastics Saskatchewan funded National Judge Assignments 26
    7.1. Eligibility for Selection 26
    7.2. Selection of Judges 26
    7.3. Assignments 26
    7.4. Travel Arrangements 26
    7.5. Reimbursement 27

7.6. Funding..... 27
Appendices:..... 28
Appendix A. Judging Course Responsibilities..... 29
Appendix B. CPE Hours: List of Activities..... 30
Appendix C. National Judge Points: List of Activities..... 31
Appendix D. Role of Competition Head Judge..... 33
Appendix E. Saskatchewan Provincial Judge Assessment Forms..... 35

List of abbreviations:

Abbreviation	Definition
ACJ	Apparatus Chief Judge
B	Bronze
CC	Course Conductor
CCP	Canadian Competitive Program
CHJ	Competition Head Judge
CPE	Continuing Professional Education
CWG	Canada Winter Games
D	Diamond
ECJ	Event Chief Judge
G	Gold
HP	High Performance
JDWG	Judging Development Working Group
P	Platinum
PC	Program Coordinator
P/T	Province/Territory
S	Silver
SK	Saskatchewan
SWG	Saskatchewan Winter Games
USAG	United States of America Gymnastics
WAG	Women’s Artistic Gymnastics
WGYM	World Gymnastics
WJC	WAG Judging Committee
WJF	WAG Judging Forum
WTC	WAG Technical Committee

1. General Information:

1.1. Introduction

The Gymnastics Saskatchewan WAG Judge Manual is reviewed and updated annually. These rules and regulations are applicable to all Saskatchewan Judges: Interclub, Provincial, National, and Brevet Judges.

National and Brevet judges are also responsible for reviewing and abiding by information and rules published on **GymCan's WAG Activity Messenger page**.

In addition to meeting the requirements set in Saskatchewan, National and Brevet Judges must meet certification requirements and policies set by GymCan and World Gymnastics (WGYM) at these levels.

The development of Interclub and Provincial judging procedures, rules, and regulations are under the jurisdiction of Gymnastics Saskatchewan's Manager of Technical Programs in consultation with the WAG Technical Committee (WTC) and WAG Judging Committee (WJC).

1.1.1. Gymnastics Saskatchewan Desired Outcomes in Officiating

- Officials recruitment and retention programs are in place and evaluated annually.
- Sufficient number of trained and certified officials at all levels, in all disciplines, to meet the needs of the Interclub and Provincial competition circuit.
- Equitable officials program policies and philosophies for all disciplines.
- Current and aspiring national and international officials have access to appropriate upgrading opportunities.
- Officials are appointed/selected to participate in provincial, regional, western, national and international competitions.

1.2. WAG Judging Forum

1.2.1. Role

- To elect at every WAG Judging Forum (WJF) two (2) WAG Judging Committee (WJC) Members
- To provide feedback and direction to the WJC
- To support the mission and goal statements of Gymnastics Saskatchewan

1.2.2. Attendance Eligibility

- All judges registered with Gymnastics Saskatchewan, and any other interested Gymnastics Saskatchewan members are allowed to attend
- All those in attendance are permitted to participate in the discussion

1.2.3. Voting Privileges

- Each active, currently registered Gymnastics Saskatchewan Judge will have one (1) vote

- Neither the WJC Chairperson nor the Gymnastics Saskatchewan WAG Program Coordinator will carry a vote
- The WJC Chairperson will vote in the event of a tie

1.2.4. Meeting

- All individuals eligible to vote shall be identified prior to the vote
- The WJF will occur once each season and must be held prior to the end of the season (June 30)
- The WJC chairperson and/or the Gymnastics Saskatchewan WAG Program Coordinator shall chair all WJF meetings

1.3. WAG Judging Committee

1.3.1. Role of WJC

- **Leadership and Program Standards** – Supporting the mission, vision, and strategic objectives of Gymnastics Saskatchewan through the development and maintenance of procedures that guide the Saskatchewan WAG judging program.
- **Technical Guidance and Clarifications** – Providing technical guidance and clarifying judging rules and requirements to promote consistent interpretation and application.
- **Education and Development** – Planning and facilitating judge education opportunities, delivering courses and clinics, and developing and maintaining judging resources.
- **Assignments and Competition Support** – Overseeing judge assignments and supporting the effective and consistent delivery of judging operations at competitions.
- **Communication and Collaboration** – Communicating program information and updates to judges and liaising with GymCan, the WTC, the JDWG, and Saskatchewan coaches on judging-related matters.
- **Administration and Program Evaluation** – Maintaining judge records and contact lists, administering surveys, and collecting, reviewing, and evaluating feedback to support ongoing program improvement.

1.3.2. Role of the WJC Chairperson (P/T Chair)

- To chair all WJF meetings with the assistance of the GymSask WAG Program Coordinator
- To chair all WJC meetings
- Set the agenda for the WJF and WJC meeting
- Attend annual P/T Chair meeting (meeting of reps from every Province/Territory)

1.3.3. Responsibilities

Including, but not limiting to: *WJC Chairperson (P/T Judging Chair)

- Schedule provincial judging courses and assign course conductors
- Produce/coordinate Course Content
- Produce/coordinate CPE mini-clinics
- Administer competition Feedback Surveys

- Provide judge Education and Resources
- Approve panels for Invitationals
- Provide clarifications to Judges and Coaches
- Determine Out-of-Province Assignments*
- Maintain judge contact lists*
- Create panels for Trials and Provincial Championships*
- Plan/coordinate national judging courses*
- Communicate with GymCan and Judging Development Working Group (JDWG) as necessary*
- Communicate with WTC as necessary*

1.3.4. Composition

- Four (4) elected members from WJF
- One (1) appointed Chairperson (also the serves as the P/T Chair)
- GymSask Manager of Technical Programs (or designate)

1.3.5. Meetings

- Meetings will be scheduled on an as needed basis

1.3.6. Eligibility

- Any active Provincial or National Judge in good standing with Gymnastics Saskatchewan

1.3.7. Term

- Two (2) years, commencing on June 1st, following the WJF
- One (1) year terms may be created to fill positions where a WJC member has to step down

1.3.8. Expectations

- To act with integrity and confidentiality
- To be willing to commit time and energy
- To be comfortable sharing their opinions and asking questions

1.3.9. Current WJC

Toni Hansen (P/T Chair/WJC Chairperson)	**tones84@hotmail.com**
Karly Hayes (GymSask WAG PC)	**wag@gymsask.com**
Jamie Olmstead	**jamiemolmstead@hotmail.com**
Mishayla Kapell	**info@mishayla.com**
Sara Frehlich	**sara.frehlich@gmail.com**
Sara Toth	**saraktothinc@gmail.com**

Return to Table of Contents

2. Judging in Saskatchewan

2.1. Responsibilities

- All judges must be registered with Gymnastics Saskatchewan at the prescribed judging membership fee. **Individuals who registered and paid the coach or athlete registration fee do NOT have to pay the judging fee.** However, all individuals intending to judge MUST complete the judge registration form.
- All Judges must follow the Gymnastics Saskatchewan **WAG Technical Regulations** and the **Gymnastics Saskatchewan Code of Conduct Manual**.
- Depending on the level being judged, judges must follow:
    - Xcel
        - ➔ **2022-2028 USAG Xcel Code of Points**
    - Compulsory
        - ➔ **2021-2029 USAG Development Program Compulsory Exercises**
    - Optional
        - ➔ Levels 6&7: **2026-2030 USAG Developmental Program Optional Code of Points** (free resources in the link)
        - ➔ Levels 8-10: **2022-2026 USAG Developmental Program Optional Code of Points**
        - ➔ **Canadian Competitive Program (CCP) Manual**
    - Canadian Development & High Performance
        - ➔ **Canadian Development & High Performance Streams Program Manual**
        - ➔ **WGYM WAG Code of Points**
- Judges must uphold a high standard of professionalism and ethical behaviour as they relate to judging; including (but not limited to): professionalism, impartiality, attendance, promptness, and proper uniform.
- Judges are responsible for maintaining a safe, respectful, and inclusive environment for all participants. Judges must be familiar with GymSask Safe Sport policies and available SafeSport resources.
- Judges are personally responsible for ensuring that they meet the requirements for each level of judging.
- All arrangements to judge out of province must be made through the Saskatchewan P/T Judging Chair.
- When a judge moves to Saskatchewan from another province, the judge must submit a copy of their judging record to the WJC.

2.2. Document Submission Chart

Form	Document Location	Deadline	Submitted to
Judge Registration Form	Membership Form Link	October 15	Electronic Submission to GymSask
Course Registration	Access course specific registration forms via the GymSask Events Calendar	Dependent on course date	Electronic Submission to GymSask
Out-of-Province Competition Availability Form	Google form. Emailed annually by P/T Chair.	Varies by year. Refer to form.	P/T Chair will access on Google Drive
CPE Hours Form	Within each judge's record on Google Drive	Date varies by year. Refer to form.	P/T Chair will access on Google Drive
National Judge Points Form	Within each judge's record on Google Drive	June 15th	P/T Chair will access on Google Drive
Screening Disclosure Form	Screening Disclosure Form including Criminal Record Check	Dependent on Level of Member	Electronic Submission to GymSask
Screening Renewal Form	Screening Renewal Form	In the off years of disclosure and Criminal Record Check	Electronic Submission to GymSask

2.3. Uniform

The judging uniform for all Saskatchewan Interclub and Provincial Sessions is:

- navy/black dress pants or skirt
- white top
- classic shoes or sneakers (e.g. solid black, blue or white colour)

The judging uniform for National Level Sessions:

- navy dress pants or skirt
- white top
- navy blazer
- classic shoes or sneakers (e.g. solid black, blue or white colour)

Skirts must be approximately knee length, hose are optional. Judges are NOT permitted to wear leggings or denim. White tops are not permitted to show undergarments. No spaghetti straps allowed. Open-toe shoes or sandals or shoes with spiked or narrow heels are not allowed. No hats or toques allowed.

Monitoring of the required uniform is the responsibility of the Competition Head Judge. **If judges choose to wear inappropriate clothing they will NOT be issued a warning. Judges will not be allowed on the field of play until they have proper attire.**

2.4. Record Keeping

- It is the responsibility of each individual judge to maintain their own records
- ALL judges must complete the CPE Hours Form annually
    - Provincial Judges: CPE Hours Form will be a complete record of your judging activities
    - National Judges: fill CPE Hours Form to minimum requirements only
- Failure to submit the CPE Hours form will result in the judge's maintenance requirements being incomplete. The policy for requirements not being met will be implemented.
- National Judges must maintain their complete judging record on the National Judge's Point Form.

2.5. Active Judge

To qualify as an active provincial judge, judges must:

- Register as a judge with Gymnastics Saskatchewan
- Complete all the listed requirements for their respective level. Refer to Section 3.

2.6. Judges List

- The SK WAG Judges List is maintained by the P/T Chair and GymSask WAG PC.
- The SK WAG Judges List is updated annually and contains the names and contact information of all certified, active judges. These judges are eligible to officiate at all Gymnastics Saskatchewan sanctioned competitions.

Return to Table of Contents

3. Saskatchewan Judging System

3.1. Judging Levels

There are currently ten (10) different judge certifications recognized in Saskatchewan.

All Interclub and Provincial Certifications are separate certifications, i.e. achieving CCP 6&7 certification does NOT indicate eligibility to judge CCP 1-7, as CCP 1-3 and CCP 4&5 are separate certifications.

Interclub/Provincial Compulsory	CCP 1-3
Interclub/Provincial Xcel	Xcel B,S,G
Provincial Compulsory	CCP 4&5
Provincial Xcel	Xcel P
	Xcel D
Provincial Optional	CCP 6&7
	CCP 8&9
National	National CCP 10
Canadian Development Stream	Aspire 1&2 National Novice & Open
Brevet	HP Novice, Junior, Senior

3.2. Judge Requirements

All exemptions to override the entrance requirements listed below must be directed to the P/T Chair. Based on the information provided, the WJC will provide a decision within one week.

All judges must complete the requirements of their highest certified level every year. The policy for judges who fail to complete the requirements (or those who submit no records) is as follows:

- Judges **highest** certification is NO LONGER VALID. (The judge will maintain lower certifications).
- Judges must complete recertification at invalid level to be eligible to judge that level the following season.

3.3. Judging Requirements Charts

3.3.1. CCP 1-3

CCP 1-3	
Entry Requirements	**Must be 14 years old as of December 31, 2027.** No prior gymnastics experience required.
Achieving Certification	Must attend the course in its entirety–both theory and practical modules. Must complete the on-line quiz and attain a minimum of 75%. (Judges are allowed one rewrite to meet the required standard.)
New Judges	Must attend an in person mock meet OR an online judging session prior to judging on a panel in competition.
Maintaining Certification	Must complete 10 CPE hours annually. Provided required CPE Hours are completed and submitted annually CCP1-3 certification is valid until the CCP Compulsory Code changes (2029).
Mobility to CCP 4&5	Must complete one year at CCP1-3 meeting maintenance requirements.

3.3.2. Xcel B, S, G

Xcel B, S, G	
Entry Requirements	**Must be 15 years old as of December 31, 2027.** No prior gymnastics experience required.
Achieving Certification	Must attend the course in its entirety–both theory and practical modules. Must complete the on-line Xcel quiz and attain a minimum of 75%. (Judges are allowed one rewrite to meet the required standard.) **Current Optional Certified Judges: do NOT need to attend a course; must complete the on-line quiz, and attain a minimum of 75%.**
New Judges	Must attend an in person mock meet OR an online judging session prior to judging on a panel in competition.
Maintaining Certification	Must complete 12 CPE hours annually. Provided required CPE Hours are completed and submitted annually Xcel B,S,G certification is valid until the Xcel Code changes (2028).
Mobility to Xcel P	Must complete one year at Xcel B,S,G meeting maintenance requirements.

3.3.3. CCP 4&5

CCP 4&5	
Entry Requirements	**Must be 15 years old as of December 31, 2027.** Must meet mobility requirements from CCP 1-3. **Current/former coaches or athletes may take this course in their first year of judging.**
Achieving Certification	Must attend the course in its entirety–both theory and practical modules. Must complete the on-line quiz and attain a minimum of 75%. (Judges are allowed one rewrite to meet the required standard.)
New Judges	Must attend an in person mock meet OR an online judging session prior to judging on a panel in competition.
Maintaining Certification	Must complete 12 CPE hours annually. Provided required CPE Hours are completed and submitted annually CCP4&5 certification is valid until the CCP Compulsory Code changes (2029).
Mobility to CCP 6&7	Must complete one year at CCP 4&5 meeting maintenance requirements. **Strongly encouraged: Optional On-Panel observation to assess judge's readiness to judge at the Optional Level.**

3.3.4. Xcel P

Xcel P	
Entry Requirements	**Must be 16 years old as of December 31, 2027.** Must meet mobility requirements from Xcel B,S,G.
Achieving Certification	Must attend the course in its entirety–both theory and practical modules. Must complete the on-line quiz and attain a minimum of 75%. (Judges are allowed one rewrite to meet the required standard.)
Maintaining Certification	Must complete 14 CPE hours annually. Provided required CPE Hours are completed and submitted annually Xcel P certification is valid until the Xcel Code changes (2028).
Mobility to Xcel D	Must complete CCP 8&9 prior to judging Xcel D.

3.3.5. CCP 6&7

CCP 6&7	
Entry Requirements	**Must be 16 years old as of December 31, 2027.** Must meet mobility requirements from CCP 4&5. **Current/former coaches or athletes may take this course in their first year of judging.**
Achieving Certification	Must attend the course in its entirety (16 hour course). Open Book Theory exam and Practical Exam at course. Pass standard: 75%. (Judges are allowed one rewrite to meet the required standard).
New Judges	Must attend an in person mock meet OR an online judging session prior to judging on a panel in competition.
Maintaining Certification	Must complete 14 CPE hours annually. Provided required CPE Hours are completed and submitted annually CCP6&7 certification is valid until the CCP Optional Code changes (2026).
Mobility to CCP 8&9	Must complete one year at CCP6&7 meeting maintenance requirements. Must pass an on-panel assessment (in a panel judge position).

3.3.6. CCP 8&9

CCP 8&9	
Entry Requirements	**Must be 17 years old as of December 31, 2027.** Must meet mobility requirements from CCP6&7.
Achieving Certification	Must attend the course in its entirety (16 hour course). Open Book Theory exam and Practical Exam at course. Pass standard: 75%. (Judges are allowed one rewrite to meet the required standard).
Maintaining Certification	Must complete 16 CPE hours annually. Provided required CPE Hours are completed and submitted annually CCP8&9 certification is valid until the CCP Optional Code changes (2026).
Mobility to National CCP 10	Must complete one year at CCP8&9 meeting maintenance requirements. Must pass an on-panel assessment (in an ACJ position).

3.3.7. Exel D

Xcel D	
Entry Requirements	**Must be 17 years old as of December 31, 2027.** Must be a certified CCP 8&9 judge.
Achieving Certification	**There is no course at this level.** Judges must be CCP 8&9 certified and complete the on-line Xcel quiz attaining a minimum of 75%. (Judges are allowed one rewrite to meet the required standard).
Maintaining Certification	Must complete 16 CPE hours annually. Provided required CPE Hours are completed and submitted annually Xcel D certification is valid until the Xcel Code changes (2026).
Mobility	No further mobility in the Xcel stream.

3.3.8. National CCP10 (under the jurisdiction of GymCan)

National CCP 10	
Entry Requirements	Must be 21 years old **as of December 31, 2027.** Must have five years of judging experience. Must meet mobility requirements from CCP 8&9.
Achieving Certification	Open Book Theory exam and Practical Exam at course. Pass standard: 75%. (Judges are allowed one rewrite to meet the required standard). **Must attain required GymCan scores to obtain Nat 10 designation; i.e. 10-4, 10-3, 10-2, 10-1.** Must perform an On-panel assessment at the National Level. Form and pass standard determined by GymCan.
Maintaining Certification	Must complete 16 CPE hours annually. Provided required CPE Hours are completed and submitted annually Nat CCP10 certification is valid until the CCP Optional Code changes (2026). **Must also fulfill any other requirements set by GymCan at this level.**
Mobility to National HP	Under the jurisdiction of GymCan.

3.3.9. Canadian Development Stream: under the jurisdiction of GymCan.

3.3.10. Brevet: no mandated provincial requirements. Refer to GymCan and WG requirements and guidelines.

3.4. CPE Hours

- To maintain certification, judges must complete and submit CPE hours annually.
- The highest level of certification held dictates the number of CPE hours required. Refer to the chart below.
- Activities for CPE Hours have been divided into categories as follows:
    - Attending Course(s)
    - Judging Sessions
    - Judge Practice
    - Coaching
    - Classroom Education
    - Other Judging Related Activities
- To diversify judge experience, there are a MAXIMUM number of CPE Hours to count towards the total in each category. Maximum number CPE /category is dictated by the highest certification held. Refer to form.
- A complete list of approved CPE activities can be found in Appendix B. Approval of activities outside of those listed, is at the discretion of the WJC.

		MAXIMUM Hours to Count					
Judge Level	**CPE Hours Req'd**	**Attending Course(s)**	**Judging Sessions**	**Judge Practice**	**Coaching**	**Classroom Education**	**Other**
CCP 1-3	**10**	6	6	4	2	2	2
CCP 4&5; Xcel B,S,G	**12**	6	6	6	2	2	2
CCP 6&7; Xcel P	**14**	8	8	6	4	4	4
CCP 8&9; Xcel D Nat CCP 10+ HP, FIG	**16**	8	10	6	4	4	4

3.5. National Judges Points

3.5.1. Responsibility

- National Judges must maintain their complete judging record on the National Judge Point Form.
- National Judge Points may aid in the selection of Out of Province Assignments.
- Failure to submit the National Judges Form may impact the judge's Out of Province Assignments the following year.
- A complete list of approved Judge point activities can be found in Appendix C. Approval of activities outside of those listed, is at the discretion of the WJC.

3.6. Assessments

3.6.1. Responsibility

- Judges must request their required assessments.
- Judges must bring a hard copy of the assessment form to their assessment session.

3.6.2. Requests

- Requests must be submitted via Judge Availability Form for each specific competition.
- In principle, all judge requests for an assessment will be granted provided the session meets the routine requirements and an eligible assessor is available.

3.6.3. Session Requirements

- Assessed judges must be able to judge a minimum of 16 routines at the level being assessed.

3.6.4. Assessors

- CCP 3-5 Assessor: must be minimum CCP 8&9 with Compulsory experience
- CCP 6&7 Assessor: must be minimum CCP 8&9 yr 8
- CCP 8&9 Assessor: must be Nat CCP10 yr 10
- Nat CCP 10 Assessor: must follow GymCan guidelines

3.7. Years of Service Recognition

Gymnastics Saskatchewan recognizes the following service achievements:

- 3 years: bronze pin
- 5 years: silver pin
- 10 years: gold pin
- 15 years: diamond pin
- 25 years: emerald pin

Return to Table of Contents

4. Judging Courses

4.1. General Information

- All judges taking certification courses must be, or must become, members of Gymnastics Saskatchewan and pay a membership fee.
- Course registration fees will be established annually by Gymnastics Saskatchewan. Fees are collected to offset costs of material, facilities and payment of course conductors.
- The judge membership fee, courses registration fee and expenses of judges to attend courses are the responsibility of the individual judge.
- Coaches and judges, whose attendance is not required, are welcome to audit (attend but not write exams) courses.
- CCP 1-3, CCP 4&5, Xcel B,S,G and P will be offered online.
    - Additional on-site courses can be added upon request. For approval, the minimum registrant number must be met.
- CCP 6&7 and CCP 8&9 courses will not be offered in the 2026-2027 season.
- Frequency of delivery of Nat CCP 10 and Canadian Development Stream courses are under the jurisdiction of GymCan.
- Courses are generally scheduled between October and January of each year, to ensure judge certification prior to the first invitational.
- Course Conductor interest and availability is accessed at the start of each session. Course Conductors are selected by the WJC based on scheduling and availability.

4.2. List of Gymnastics Saskatchewan Sanctioned Judging Courses

- The **GymSask Events Calendar** is the up to date resource. The following list is provided for reference:

Date	Course	Module	Location	Conductor
2026-11-14	Xcel B,S,G	Theory	online	Alex Farrero
2026-11-15	Xcel B,S,G	Practical	online	Alex Farrero
2026-11-21	CCP 1-3	Theory	online	Alexandra Zaluski
2026-11-22	CCP 1-3	Practical	online	Alexandra Zaluski
2026-11-28	CCP 4&5	Theory	online	Kelsey Berscheid
2026-11-29	CCP 4&5	Practical	online	Kelsey Berscheid
2026-11-29	Xcel P	Theory	online	Jamie Olmstead
2026-12-06	Xcel P	Practical	online	Jamie Olmstead
2027-01-09	Aspire/Youth	All	online	TBD

4.3. Exam Rewrites

4.3.1. CCP 6&7 and CCP 8&9

- Judges who choose to rewrite an exam must make the request through their course conductor (CC).
- The CC will then contact the Gymnastics Saskatchewan WAG PC and P/T Chair to set up the most appropriate rewrite date.
- Judges that do not successfully pass the first exam or rewrite exam will remain at their previous level
    - ***Exception: when the CCP Optional Code changes judges MUST pass an optional exam prior to judging***

4.3.2. Nat CCP 10 and HP: refer to GymCan guidelines

4.4. Interclub and Provincial Level Judging Course and Course Conductor Information

4.4.1. Ratios

- All in-person courses with 15 or more registered participants will attempt to have two (2) course conductors.

4.4.2. Course Minimum

- In-person and online courses that do not have a minimum of 5 participants may be canceled, at the discretion of GymSask.
- Registrants will be informed of canceled courses the Monday following the registration deadline.

4.4.3. Schedule

- Varies by course.
- This information will be on the registration form, and/or provided by the course conductor.

4.4.4. Payment of Course Conductors

- Gymnastics Saskatchewan will pay applicable expenses (hotel, meals and mileage) for judges conducting certification courses organized by Gymnastics Saskatchewan.
- Gymnastics Saskatchewan will book a hotel room for the course conductor(s).

Course	Payment*
4 hour	$150
8 hour	$300
12 hour	$450
16 hour	$600

*Payment includes: course preparation, course conducting, and assessment/exam marking.

Return to Table of Contents

5. Competition Requirements and Penalties

5.1. List of Gymnastics Saskatchewan Sanctioned Events

- The **GymSask Events Calendar** is the up to date resource. The following list is provided for reference:

DATE	EVENT	LOCATION
Nov 15, 2026	WAG Sask First Talent ID	Saskatoon
Jan 31, 2027	CWG Trials CCP 10	Saskatoon
Feb 4-7, 2027	Marian Classic 2027 Xcel Bronze-Diamond, CCP 1-10	Saskatoon
Feb 19, 2027	Calico Flip Fest Invitational Xcel Bronze-Platinum, CCP 1-7	Humboldt
Feb 26-28, 2027	PA Invitational Xcel Bronze-Diamond, CCP 1-9, Rec	Prince Albert
March 5-7, 2027	Power in the Prairies 2027 Xcel Bronze-Diamond, CCP 1-7	Saskatoon
March 19-21, 2027	Springers Invitational & WAG Western Trials Xcel Bronze-Diamond, CCP 1-10	Yorkton
Mar 26-28, 2027	Prairie Invitational Xcel Bronze-Diamond, CCP 1-10	Regina
April 1-4, 2027	Can Am Personal Best Xcel Bronze-Diamond, CCP 1-10	Saskatoon
April 9-11	Queen City Invitational Xcel Bronze-Diamond, CCP 1-10	Regina
April 16-18, 2027	Gymtastiks Stick It Invitational Xcel Bronze-Diamond, CCP 1-5	Moose Jaw
April 16-18, 2027	VGC Team Cup Xcel Bronze-Platinum, CCP 1-5, Masters	Waldheim
April 24-25, 2027	Stars, Bars and Beyond 2027 by Taiso Gymnastics Xcel Bronze & Silver, CCP 1-4, Rec	Saskatoon
May 14-16, 2027	GymSask Provincial Championships – Co-hosted with Yorkton	Yorkton

5.2. Independent Judges

5.2.1. General

- WAG judges are independent. Judge availability for each invitational is completed via Google Form.
- Host clubs will pay **all** judge expenses and honorariums.

5.2.2. Host Club Responsibilities (Invitationals)

- Each club is responsible for developing an Invitational schedule that optimizes: time, cost and available judging resources.
- Host clubs are required to abide by all regulations in the WAG Judge Manual and the WAG Technical Regulations.

- If the judges' meeting for the first session is scheduled to begin at 8:00 a.m. or earlier, and a judge must travel more than one hour to the competition venue, the host club is responsible for offering hotel accommodation for the night preceding the competition.
- Host clubs must ensure that underage judges are able to check into their hotel rooms.
- Each host club must designate a Judging Coordinator for their invitational.
- The Judging Coordinator does not need to be a judge, but the individual needs the technical knowledge to complete the tasks listed below.
- Reimbursement of the Judging Coordinator is up to the discretion of the host club.

The Judging Coordinator Responsibilities:

- editing their Invitational's Judge Availability form
- reviewing judge availability and selecting judges
- constructing and distributing judge panels
- arranging rooming for judges
- calculating honorarium
- distributing and collecting expense forms (if required by host club)
- ensuring judges are reimbursed for their expenses

5.3. Panel Requirements & Construction

5.3.1. Panel Requirements

- All sanctioned Invitationals MUST adhere to the panel requirements in the chart found in 5.3.4.
- Adherence to panel requirements ensure that the session will be eligible as a qualifying meet for Provincial Championships.
- Clubs are encouraged to designate an **off-panel** CHJ for each Provincial, National and HP session.

5.3.2. Panel Construction for Invitationals

- Panels for Invitational Competitions will be constructed by the Club Judging Coordinator.
- Panels must be submitted to P/T Chair and WAG PC for approval.
- Judging Coordinator will distribute approved panels to ALL assigned judges and clubs. **P/T Chair and WAG PC must be cc'd on this distribution.**
- Any subsequent changes to the panels must also be approved. Unauthorized changes to the panels may result in the meet losing its status as a sanctioned qualifying meet.
- **A final version of all panels (including on site changes) must be sent to the P/T Chair for official record keeping.**

5.3.3. Panel Construction for Gymnastics Saskatchewan hosted/co-hosted events

- Panels for Gymnastics Saskatchewan hosted/co-hosted events will be constructed by the P/T Chair. This includes:
    - Talent identification camps
    - Provincial Championships
    - All Team Saskatchewan trials sessions
    - Saskatchewan Winter Games Trials and Saskatchewan Winter Games
- For Trial events, panel composition requirements will vary by event. Trial panels are approved by the GymSask WAG Program Coordinator and Manager of Technical Programs.

5.3.4. Panel Requirements and Construction Chart

Session Level	Min # of Judges/Panel Invitational	Min # of Judges/Panel Provincials	Minimum Level of Panel Judge	Minimum Level of Apparatus Chief Judge	Minimum Level of Competition Head Judge**
CCP 1	2	NA	CCP 1-3	CCP 1-3 yr 2	CCP 4&5 yr 4
CCP 2	2	NA	CCP 1-3	CCP 1-3 yr 2	CCP 4&5 yr 4
CCP 3	2	3	CCP 1-3	CCP 1-3 yr 3	CCP 4&5 yr 4
CCP 4	2	3	CCP 4&5	CCP 4&5 yr 3	CCP 4&5 yr 4
CCP 5	2	3	CCP 4&5	CCP 4&5 yr 3	CCP 4&5 yr 4
Xcel B	2	NA	B,S,G	B,S,G yr 3	B,S,G yr 4
Xcel S	2	NA	B,S,G	B,S,G yr 3	B,S,G yr 4
Xcel G	2	3	B,S,G	B,S,G yr 3	B,S,G yr 4
Xcel P	2	3	Xcel P	CCP 6&7 yr 4	CCP 6&7 yr 5
Xcel D	2	3	Xcel D	CCP 8&9 yr 5	CCP 8&9 yr 6
CCP 6	3	3	CCP 6&7	CCP 6&7 yr 4	CCP 6&7 yr 5
CCP 7	3	3	CCP 6&7	CCP 6&7 yr 4	CCP 6&7 yr 5
CCP 8	3	3	CCP 8&9	CCP 8&9 yr 5	CCP 8&9 yr 6
CCP 9	2*	3*	CCP 8&9	CCP 8&9 yr 5	CCP 8&9 yr 6
CCP 10	2*	3*	Nat CCP 10	Nat CCP 10 yr 6	Nat CCP 10 yr 7

*additional judges should be added as required to ensure all National judges obtain their annual routine requirements

**if sessions are mixed, refer to the requirements for the highest level in the session

5.4. Reimbursement of Judges

5.4.1. Honorarium Chart

Number of Certifications	Years of Service					
	New 1&2	Bronze 3&4	Silver 5-9	Gold 10-14	Diamond 15-24	Emerald 25+
1	16.00	17.00	18.00	20.00	22.00	25.00
2	18.00	19.00	21.00	23.00	26.00	30.00
3	20.00	21.00	23.00	25.00	28.00	32.00
4	22.00	23.00	25.00	27.00	30.00	34.00
5	24.00	25.00	27.00	29.00	32.00	36.00
6	26.00	27.00	29.00	31.00	34.00	38.00
7	28.00	29.00	31.00	33.00	36.00	40.00
8	30.00	31.00	33.00	35.00	38.00	42.00
9	32.00	33.00	35.00	37.00	40.00	44.00
10	34.00	35.00	37.00	39.00	42.00	46.00

- Judges will be paid based on their number of certifications (not the level of the competition/event).
- Payment of physical evaluators will be $50 per session.
- Minimum judge payment/DAY is three (3) hours.
- Timing of session: begins at the scheduled Judges' Meeting time, and concludes when the last score sheet has been submitted.
- Session hours will be rounded up to the next quarter hour (0.25 hours/15 minutes).
- Competition Head Judge (CHJ) will record the official session(s) time(s).
- The CHJ will receive an additional premium of $5/hour

5.4.2. Payment of Judges (non-COACH or non-ATHLETE, includes parent-judge)

- **Honorarium:** Host club must abide by honorarium rates in the WAG Judge Manual.
- **Mileage:** Host clubs will set their own mileage rate. The mileage rate must be listed in Judge Availability Form. Host clubs are allowed to dictate carpooling of judges (as the schedule reasonably allows), If judges decline to carpool the host is permitted to split mileage.
- **Rooming**: Host clubs must book accommodations; if a judge chooses to room alone or book alternate accommodations, the host will pay ½ a room night + tax at the rate given by the host hotel. A receipt must be provided.

5.4.3. Payment of Judges (who are also attending the competition as a COACH or ATHLETE):

- **Honorarium:** Host club must abide by honorarium rates in the WAG Judge Manual.

- **Mileage*:** will not receive mileage.
- **Rooming***: Accommodation expenses incurred because of their JUDGING schedule will be covered by the host; these expenses must be approved by the host club judging coordinator.

  *For irregular or extenuating circumstances, the judge is to discuss mileage and accommodation reimbursement options with the host club prior to the competition.

5.4.4. Provincial Championships

Host club responsibility:

- Pays honorarium for ALL disciplines as per GymSask rates.

GymSask responsibility:

- GymSask will pay for all mileage and accommodations for ALL disciplines.
- Judges MUST carpool, mileage will not be paid if there is only 1 judge per car unless pre-approved by GymSask WAG Program Coordinator.
- GymSask MUST book accommodations for judges, if judges choose to stay alone or book their own room, GymSask will pay ½ a room night + tax cost at the rate given by the host hotel. Judges must provide a receipt.
- Athletes & coaches who are judging will not receive mileage. Honorarium will be paid. Accommodation expenses incurred because of the schedule will be covered by GymSask, these expenses must be approved by the GymSask judging chair.

5.4.5. Sask First Events, SWG and CWG Trials:

GymSask responsibility:

- Payment of all expenses and honorarium.

5.4.6. Westerns & Canadian Trials

Host club responsibility:

- If session(s) are part of an invitational, reimbursement of judges follows the guidelines for invitationals.

GymSask responsibility:

- Only responsible if trials are NOT part of an invitational

Return to Table of Contents

6. Judge Professionalism

6.1. Attendance Commitment

- Judges are required to attend the judges' meeting prior to the competition.
- Failure to do so may result in removal from assignment.

6.2. No Show or Late Arrival

- All changes to the panels will be done by the CHJ, Judging Coordinator or P/T Chair on site following the guidelines below.
- If the CHJ has not arrived 10 minutes before the commencement of the judges' meeting the next highest ranked judge will assume the job.
- If an ECJ has not arrived by the commencement of the judges' meeting, the second panel judge will assume the ECJ role. Assigned ECJ, if they show, will become a panel judge on the same apparatus.
- Any judge who is not in place at the judges' table 10 minutes prior to march-in, will be replaced if a suitable replacement is readily available.
- If a judge is late for the judges' meeting they will not be able to claim this time.

6.3. Conduct on the Field of Play

- Includes appearance on the field of play. Refer to uniform guidelines in 2.3.
- During the competition, judge communication with: spectators, coaches and other officials should be limited to what is required by their current judging assignment.
- All required communication should be respectful.
- Judges are expected to give their full attention to the judging task. Use of electronic devices should be limited to judging applications. Personal use of cell phones and/or other electronic devices during the competition is strongly discouraged.

6.4. Incorrect Application of Rules

- Egregious, deliberate, or malicious misapplication of the rules should be reported to the CHJ and WJC. Reports to the WJC should be submitted by email to the P/T Chair.

Return to Table of Contents

7. Gymnastics Saskatchewan funded National Judge Assignments

7.1. Eligibility for Selection

- Judges must successfully complete the Nat CCP10 course, and attain required score minimums as set by GymCan.
- Judges must complete any other requirements set by GymCan.

In addition to the GymCan standards Gymnastics Saskatchewan requires the following for eligibility:

- Must judge a minimum of three (3) National level in-province competitions prior to attending an inter-Provincial competition (Westerns).
- Must attend a minimum of two (2) inter-Provincial competitions prior to attending Gymnix, Canadian Championships and Canada Winter Games.

7.2. Selection of Judges

The selection of any judge traveling to a competition outside the province on behalf of Gymnastics Saskatchewan will be the responsibility of the P/T Chair, subject to approval by the WJC.

The following algorithm will be used for selection:

(1) availability
(2) enabling judges to fulfill their requirements
(3) assignments in previous years (allowing rotation of participants)

With all three of these being equivocal, National Judges Points will be used as the fourth factor in the assignment process.

In the event that selection of judges needs to occur prior to eligibility criteria being met, it is understood that all assignments are revocable and contingent on successfully meeting all criteria.

7.3. Assignments

After WJC approval, the P/T chair will distribute assignments to all National Judges, the Gymnastics Saskatchewan WAG PC and Manager of Technical Programs.

Each competition has a “reserve” list, which will be the contingency plan if assigned judges are no longer available, or do not meet the GymCan/Gymnastics Saskatchewan requirements for eligibility.

7.4. Travel Arrangements

All flights and accommodations will be booked by the Gymnastics Saskatchewan Manager of Technical Programs.

7.5. Reimbursement

7.5.1. Honorarium and Expenses

- Honorarium is paid as per **GymSask Operational Policies, Section 2: Operational Policies** (Westerns/Regional Competitions pg 25 & Canadian Championships pg 26)
- Expense claims are paid as per **GymSask Operational Policies, Section 2: Operational Policies** (Expenses pg 17 & 18)

7.6. Funding

Funding availability is assessed annually by the Gymnastics Saskatchewan Manager of Technical Programs, Director of Operations, and CEO.

Return to Table of Contents

Appendices:

A. Judging Course Responsibilities
B. CPE Hours: List of Activities
C. National Judge Points: List of Activities
D. Role of Competition Head Judge
E. Role of Event Head Judge
F. Saskatchewan Provincial Judge Assessment Forms
    - CCP 4&5 On Panel Observation
    - CCP 6&7 Assessment
    - CCP 8&9 Assessment

Appendix A. Judging Course Responsibilities

Gymnastics Saskatchewan

- Will post judging courses on the Gymnastics Saskatchewan events calendar
- Will construct a judging course registration form, distribution the form, and receive all registrations
- Will provide judges with a receipt of registration containing a link to the Pre-course materials on the GymSask website
- The Monday before the course :
    - Will communicate to all registrants, course conductor and P/T chair if the course has been canceled due to low registration
    - Will confirm with all participants the course location or online access details, hours and course conductor (also cc the course conductor and P/T Chair).
    - Will distribute the pre-course materials as an email attachment
    - Will arrange logistics of material transfer and building access with the course conductor
    - Will provide course conductor and the P/T Chair with the registration list
- Will provide an LCD projector and HDMI cable to connect to a laptop

Course Conductor

- Before the course:
    - Will review all education and technical materials (e.g. slide deck, videos, quiz)
    - Will decide which materials to present and how to present them
- After receiving the registrant list from GymSask:
    - Will email all course registrants a course outline that includes the: schedule, building logistics, quiz/exam protocol, and course conductor phone number (In case participants have issues accessing the building, have something come up, etc.)
- At the course:
    - Will use their own computer
    - Will present the education and technical materials decided above
    - Will familiarize participants with: the resources available, the expectation of judges, and the logistics of judging in Saskatchewan
- After the course:
    - Will send a follow-up email to all participants that includes the link to the Google quiz/exam
    - Will send all participants (cc'ing P/T Chair) their results within two weeks (Optional course only)
    - Will submit their expenses to Gymnastics Saskatchewan within two weeks

Course Participants

- Will register as a judge with Gymnastics Saskatchewan
- Will attend 100% of the course
- Will review all precourse materials sent by Gymnastics Saskatchewan
- Will print a copy or have digital access to the pre-course materials
- Will bring to the course a copy of the course specific Code of Points
- Will bring materials necessary to take notes, and write exams (Optional only)
- Will submit the online quiz/exam by the published deadline

Return to Table of Contents

Appendix B. CPE Hours: List of Activities

Attending Course(s): Counted as clock hours, an 8 hour course = 8 CPE Hours.

- Allowed to count CPE hours for all Gymnastics Saskatchewan sanctioned courses (can audit courses for CPE hours)

Judging Sessions: Each session judged at competition = 2 CPE hours

Judge Practice: Practice hours should include a mechanism for feedback (from another coach or judge)

a. **Mock Meets**: 1 Mock Meet = 2 CPE hours
   - Minimum of 2 hours and structured as a competition

b. **Gym visits:** 1 Gym Visit=1 CPE hours
   - Minimum 2 hours. Must be arranged with the head coach prior to visit. Cannot count coaching hours,

c. **Video Study**: 1 CPE hour/10 routines.
   - Practicing solo: all videos with scripting distributed by Gymnastics Saskatchewan are eligible for CPE hours.
   - Group practice: This is a group of 2 or more judges practicing their judging skills together.

Coaching: the number of hours/week coached = the number of CPE Hours

- Example: if you coach 3 hours/week, you record 3 CPE hours on the submission form.

Classroom Education: Counted as clock hours, 30 minute mini-clinic = 0.5 CPE hours

- Note: excludes certification courses

Other Judging Related Activities:

a. Course Conductor: Counted as clock hours, 8 hour course = 8 CPE Hours.
b. Women's Technical Committee and/or WAG Judging Committee Member: 4 CPE Hours
c. Club Judging Coordinator: 2 CPE Hours
d. Mentor Judge: 2 CPE Hours
e. Team Manager: 2 CPE Hours
f. Minor Official at a Major Event: 2 CPE Hours

Return to Table of Contents

Appendix C. National Judge Points: List of Activities

Activities for Points have been divided into five categories: Judging Sessions, Judge Education, Judge Practice, Aiding in the Development of Judging, and Aiding in the Development of Gymnastics. Ideally National Judges will accumulate points in at least THREE of the five categories.

1. **Judging Sessions:**
    a. CCP 1-7 Sessions: 0.5 points per session for CCP1-7 at Gymnastics Saskatchewan sanctioned Competitions. *Maximum of 10.0 points.*
    b. CCP 8-10, Aspire and HP Sessions: 1.0 point per session for CCP 8-10, Aspire, and HP at Gymnastics Saskatchewan sanctioned competitions. Also eligible to count all CCP8+ sessions judged at assigned out-of-province competitions ie. Gymnix, Westerns, Canadian Championships. *Maximum of 20.0 points.*
    c. Sask First ID Camps/Training Camps: 1.0 point per day attended.
    d. Petition Verification: 0.5 points per petition verification performed.
2. **Judge Education:**
    a. CPE Mini Clinics: 0.5 points per Gymnastics Saskatchewan sanctioned CPE Mini Clinic attended.
    b. Judging Course: 1.0 point per course. Allowed to count all Gymnastics Saskatchewan sanctioned courses you attend (whether they are required or not). Cannot count the same course twice in one season.
3. **Judge Practice:**
    a. Mock Meets: 1.0 point per mock meet (guideline minimum 2 hours).
    b. Club Visits: 0.5 points per visit (guideline minimum 2 hours). Must be arranged with the head coach prior to visit. Cannot count coaching hours. *Maximum of 2.5 points.*
    c. Video Study: 0.5 points per 10 routines. *Maximum of 2.5 points.*
        - Practicing solo: all videos with scripting distributed by Gymnastics Saskatchewan are eligible for points.
        - Group practice: This is a group of 2 or more judges practicing their judging skills together. Groups can study in person or on-line, and select their own national level or higher routines.
4. **Aiding in the Development of Judging:**
    a. Assessor: 0.50 points each time you assess a judge. *Maximum of 1.5 points.*
    b. Mini-Clinic Conductor: 0.5 points per mini-clinic.
    c. Mentor Program: 1.0 point for participating as a mentor.
    d. Course Conductor: 1.0 point per course. If co-teaching a course, divide points by 2.
    e. Club Judging Coordinator: 2.0 points.
    f. Judging Committee: 4.0 points per GymCan or Gymnastics Saskatchewan Judging Committee (i.e. CCP Judge Education Committee, WJC)
    g. P/T Judging Chair/WJC Judging Chair: 6.0 points.

5. **Aiding in the Development of Gymnastics:**
    a. Coach: 2.0 points for being a CCP3+ competitive coach.
    b. Manager: 1.0 point for being a Team Manager to weekend Sask First Competitions (i.e. Gymnix Westerns). 2.0 points for being the Team Manager to week long Competitions (i.e. Canadians or Canada Games).
    c. Committee Work: 4.0 points per GymCan or Gymnastics Saskatchewan Committee (i.e. SK WTC, GymCan Program Committee)
    d. Member of the Organizing Committee of a MaCCPr event: 2.0 points each (i.e. Westerns, Canadians)
    e. Minor Official at a Major Event: 1.0 point per competition (only eligible for points if not already assigned as a judge to that event).

A letter requesting consideration must be submitted to the WJC for any activities not listed here. Points for the activity will be awarded by the WJC based on similarity of responsibility to other tasks used in the current points chart, and ability for other judges to take part in the activity.

Return to Table of Contents

Appendix D. Role of Competition Head Judge

1. A Competition Head Judge (CHJ) will be designated at all Gymnastics Saskatchewan sanctioned sessions.
2. At all Trials competitions and Provincials, the CHJ must be at the venue at least fifteen (15) minutes before judges meeting to measure all equipment and ensure equipment meets specifications.
3. CHJ serves as liaison between coaches and judges.
    a. Gives any technical or judging information pertinent to the competition to the Meet director or Organizing Committee for distribution.

4. Responsible for running pre-competition and post-competition (if required) judges' meetings. During the judges' meeting, the following should be completed:
    a. Review panels and complete attendance. Make note of any changes to panels as well as any assessments or shadow judges present.
    b. Review meet logistics (i.e. changes to rotation order, levels being judged, if judges are moving with athletes, etc.)
    c. Review applicable documents in effect for competition
        i. Provincial–Compulsory: USAG Compulsory Code, Gymnastics Saskatchewan Technical Regulations
        ii. Provincial–Optional: USAG Optional Code, CCP Manual, CCP clarifications, CCP List of Elements, Gymnastics Saskatchewan Technical Regulations
        iii. National–Optional: USAG Optional Code, CCP Manual, CCP clarifications, CCP List of Elements, Gymnastics Saskatchewan Technical Regulations
        iv. CDS & HP: WGYM Code of Points, Canadian Development & High Performance Stream Manual
    d. Review general requirements for the level(s) being judged. Remind Event Chief Judges to do a thorough review on panel during warm up.
    e. Discuss any relevant topics regarding the competitions (code update / clarifications, etc.). Discuss any newly submitted elements not yet on the CCP list and review requirements for trial competitions.
    g. CHJ is responsible for keeping track of recording session length, and providing this information to the Judging Coordinator for the competition.
5. Leads a meeting with coaches. Encouraged for the first session each day, and for additional sessions as required. Topics for discussion:
    a. Welcome
    b. Introduction of the floor manager (if there is one)
    c. Scratches
    d. Specific warmup reminders
    e. State who they are to direct questions to
        i. What questions can I ask
        ii. Good times to ask

Responsibilities of Competition Head Judge throughout the competition include:

a. Observe and/or give opinion during conferences
b. Must be available for counsel, upon request of the Event Chief Judge.
c. May counsel the Event Chief Judge when, in his/her opinion, the average score and/or the score of the Event Chief Judge seems out of line with scoring on the competition.
d. May recommend, but never force, a change of any score.
e. Corrects and signs official score sheets after any change in score.
f. Acts as final authority in all technical matters involving judges, timers, line judge, flashers, tabulators and video recorders, as well as equipment.
g. Will be available for a minimum of 5 minutes following last competitors' exercises to deal with questions or concerns with the technical decisions and/or judges' scores.
h. Serves as President of the Jury of Appeal.

6. Do not hesitate to clarify rules or regulations in the documentation. CHJ should have access to all applicable judging manuals on the competition floor, as well as the Gymnastics Saskatchewan WAG Technical Regulations and the WAG Judging Manual.
7. Report any problems, concerns or questions to the P/T Chair and the WAG Program Coordinator. Forward any submitted elements to the WJC for evaluation.

Return to Table of Contents

Appendix E. Saskatchewan Provincial Judge Assessment Forms

CCP Levels 3-5
On-panel Observation Rubric

Instructions for the Assessor

This rubric is a tool to ensure the continued growth of the Province's judges. The goal of all assessment and observation is to determine what a person knows and what areas they can improve and develop. Providing detailed feedback to judges through a dialogue encourages them to continue their learning and skill development, leading to a positive experience and thus higher retention of judges.

As an Assessor, you will need to take note of the Judge's competency in each of the Components of the rubric. It is advised that you make a note after each rotation of things that were done well or needing improvement. For example, if during a rotation, the Judge has difficulty identifying particular skills, you may want to make a notation next to your own scripting to remind you to go over it. Likewise, if the Judge excelled at participating in a discussion or seeking clarification from others, you may want to make note of it.

Upon completion of the competition, review the rubric with the judge being assessed prior to leaving the competition floor. Verbal feedback should be provided for each component as you review them. Feedback should include what was done well, as well as areas that could be improved. The judge should have an opportunity to show and discuss areas that were done well and reflect on areas that require further development.

A judge may show distinguished skills in parts of a component and proficient or basic in other portions of the same component. For example, the judge may excel at scripting and identifying values but does not make notation of what deductions were taken.

Highlight the appropriate area for each component as you review with the judge. Add in comments related to the verbal feedback that was given to the Assessed Judge in the Assessor Comments. The Assessed Judge should also add in any comments, questions, or concerns they have in relation to the assessment and judging process in the Assessed Judge Comments section. Indicate an overall rating for the judge's skills and knowledge as well as if the observation is the first, second, etc. assessment for the judge this season. Both the Assessor and the judge are required to sign the last page to indicate that the rubric was discussed and feedback given. Submit the completed rubric to a member of the Women's Judging Committee.

Name of Assessor: _____ **Name of Assessed Judge:_____**

Competition: _____

Apparatus: _____

Date: _____

Judge's Assessment # *(1st, 2nd, 3rd)*: _____

Component	Unsatisfactory	Basic	Proficient	Distinguished
Skill & Error Recognition *Skill recognition & Scripting* *Execution* *Error Recognition*	o Unable to identify and script most skills o Does not script or makes frequent errors o Has difficulty identifying execution errors o Unable to identify omission, substitution, and repetition errors	o Identifies and scripts most skills o Most major errors and some minor errors are identified accurately o Able to identify omission, substitution, and repetition errors and apply deductions with assistance	o Accurately identifies and scripts all skills and script is legible o Accurately identifies all major errors and most minor errors o Able to identify omission, substitution, and repetition errors and apply deductions with reference to material	o Accurately identifies and scripts all skills and script is neat o All errors are correctly identified o Able to identify omission, substitution, and repetition errors and apply deductions quickly and accurately
Score *Execution* *Math* *Final score* *Speed* *Accuracy*	o Execution is not indicated separately o Experiences difficulty with math calculations o Rarely calculates the Final Score o Time required to calculate score is unacceptable o Final Score is rarely in range	o Execution is indicated on the page o Math calculations are laborious but usually accurate o Usually calculates the Final Score o Time required to calculate score is slower than average o Final Score is sometimes in range	o Execution is clearly marked o Math calculations are accurate o Calculates the Final Score o Time required to calculate score is average o Final Score is usually within range	o Execution is clearly marked and justified within script o Math calculations are performed accurately and effortlessly o Calculates the Final Score confidently o Time required to calculate score is quicker than average o Final Score is always within range
General CCP Rules *Preparedness* *General Rules (i.e. Warm up, equipment specs)*	o Does not bring Required reference material or does not demonstrate familiarity with those materials in order to locate information o Unfamiliar with general rules and procedures	o Minimum required materials and demonstrates some familiarity with them in order to locate information o Limited knowledge of general rules and procedures	o Most necessary materials are available and organized o Strong knowledge and awareness of general rules and procedures	o All necessary materials are available and organized o Thorough knowledge of general rules and procedures of the level
On-Panel Skills *Panel discussions* *Clarifying and questioning*	o Does not participate in panel discussions o Does not seek assistance when necessary OR questions asked interrupt the process of judging	o Will participate in panel discussions when prompted o Reluctant to seek assistance when necessary OR questions asked may interrupt the process of judging	o Actively participates in panel discussions o Seeks clarification when necessary, questions asked do not interrupt the process of judging	o Actively participates and positively contributes to panel discussions o Seeks advice of others to gain knowledge, questions asked do not interrupt the process of judging

Component	Unsatisfactory	Basic	Proficient	Distinguished
Professionalism *Punctuality* *Attire*	o Arrives late for the Judges' Meeting, approaches table after March In has began o Wears inappropriate judging attire	o Usually arrives on time for the Judges' Meeting and is at the judging table by March In o Usually wears appropriate judging attire	o Arrives on time for Judges' Meetings and is at the judging table prior to March In o Wears appropriate judging attire	o Often arrives early to Judges' Meetings and is at the judging table prior to March In o Always wears the appropriate judging attire

Assessor Comments:

Assessed Judge's Comments/Questions:

Does the Assessed Judge meet requirements for mobility to the next level based on assessment? **Y/N**

Overall Rating**:** _____

Assessor's Signature: _____ **Assessed Judge's Signature:**_____

Return to Table of Contents

Assessment Rubric
CCP Levels 6 & 7

Instructions for the Assessor

This rubric is a tool to ensure the continued growth of the Province's judges. The goal of all assessments is to determine what a person knows and what areas they can improve and develop. Providing detailed feedback to judges through a dialogue encourages them to continue their learning and skill development, leading to a positive experience and thus higher retention of judges.

As an Assessor, you will need to take note of the Judge's competency in each of the Components of the rubric. It is advised that you make a note after each rotation of things that were done well or needing improvement. For example, if during a rotation, the Judge has difficulty identifying particular skills, you may want to make a notation next to your own scripting to remind you to go over it. Likewise, if the Judge excelled at participating in a discussion or seeking clarification from others, you may want to make note of it.

Upon completion of a competition, review the rubric with the judge being assessed prior to leaving the competition floor. Verbal feedback should be provided for each component as you review them. Feedback should include what was done well, as well as areas that could be improved. The judge should have an opportunity to show and discuss areas that were done well and reflect on areas that require further development.

A judge may show distinguished skills in parts of a component and proficient or basic in other portions of the same component. For example, the judge may excel at scripting and identifying values but does not make notation of what deductions were taken.

Highlight the appropriate area for each component as you review with the judge. Add in comments related to the verbal feedback that was given to the Assessed Judge in the Assessor Comments. The Assessed Judge should also add in any comments, questions, or concerns they have in relation to the assessment and judging process in the Assessed Judge Comments section. Indicate an overall rating for the judge's skills and knowledge as well as if the observation is the first, second, etc. assessment for the judge this season. Both the Assessor and the judge are required to sign the last page to indicate that the rubric was discussed and feedback given. Submit the completed rubric to a member of the Women's Judging Committee.

Name of Assessor: _____ **Name of Assessed Judge: _____**

Competition: _____

Apparatus: _____

Date: _____

Judge's Assessment # *(1st, 2nd, 3rd)*: _____

Component	Unsatisfactory	Basic	Proficient	Distinguished
Skill & Error Recognition *Scripting* *Skill Recognition Criteria* *Deduction Justification*	o Difficulty identifying and scripting most skills o Unable to describe skill recognition criteria o Difficulty describing deductions taken	o Able to correctly identify and script some skills o Able to describe skill recognition criteria with reference to materials o Able to describe major deductions	o Able to correctly identify and script most skills o Able to indicate if a skill does not meet recognition, and able to determine if the skill should be devalued o Able to indicate in scripting major deductions for each skill	o Able to correctly identify and script all skills o Able to describe recognition criteria for skills and identify how a skill that does not meet the criteria should be valued and/or deducted o Able to indicate in scripting what deductions were taken for each skill
Routine Components *VPs* *SRs* *Connections* *Restricted Elements*	o VPs are not indicated o Difficulty identifying SRs o Connections are not indicated o Is not aware of restricted elements	o Some VPs are indicated o Some SRs correctly identified o Some connections are indicated o Understands restricted elements	o Most VPs are indicated o Most SRs are correctly identified o Most connections are indicated o Able to recognize restricted elements	o All VPs are indicated o All SRs are correctly identified o All connections are correctly indicated o Able to recognize restricted elements, and apply appropriate deductions
Score *Start value* *Final score* *Speed* *Accuracy*	o Unable to determine Start Value o Difficulty determining Final Score (even when given SV) o Time required to calculate score is unacceptable o Final Score is rarely in range	o Attempts to determine SV o Able to determine Final Score (when given SV) o Time required to calculate score is slower than average o Final Score is sometimes in range	o Able to determine most SVs o Able to independently determine Final Score o Time required to calculate score is average o Final Score is usually within range	o Able to determine all SVs and justify SV given o Able to independently determine and justify Final Score o Time required to calculate score is quicker than average o Final Score is always within range
General CCP Rules *Preparedness* *General Rules (i.e. Warm up, equipment specs)* *Neutral Deductions (i.e. out of bounds, gymnast attire, etc.)*	o Does not bring Required reference material or does not demonstrate familiarity with those materials in order to locate information o Unfamiliar with general rules and procedures o Difficulty locating common NDs	o Minimum required materials and demonstrates some familiarity with them in order to locate information o Limited knowledge of general rules and procedures o Able to locate common NDs	o Most necessary materials are available and organized o Strong knowledge and awareness of general rules and procedures o Recognizes common NDs, able to confirm neutral deductions that are unfamiliar	o All necessary materials are available and organized o Thorough knowledge of general rules and procedures of the level o Recognizes NDs and advises the panel when those deductions are applicable

Component	Unsatisfactory	Basic	Proficient	Distinguished
On-Panel Skills *Panel discussions* *Clarification* *Collaboration*	o Does not participate in panel discussions o Does not seek clarification when necessary OR questions asked interrupt the process of judging o Unable to collaborate to resolve conflict	o Will participate in panel discussions when prompted o Reluctant to seek clarification when necessary OR questions asked may interrupt the process of judging o Attempts to collaborate to resolve conflict	o Actively participates in panel discussions o Seeks clarification when necessary, questions that are asked do not interrupt process of judging o Able to collaborate to resolve conflict	o Actively participates and positively contributes to panel discussions o Seeks advise of others to gain knowledge, questions that are asked do not interrupt process of judging o Able to collaborate to resolve conflicts in professional manner
Professionalism *Punctuality* *Attire* *Behaviour*	o Arrives late for the Judges' Meeting, approaches table after March In has began o Wears inappropriate judging attire o Often participates in conflict	o Usually arrives on time for the Judges' Meeting and is at the judging table by March In o Usually wears appropriate judging attire o Occasionally engages in conflict	o Arrives on time for Judges' Meetings and is at the judging table prior to March In o Wears appropriate judging attire o Acts in a manner that does not elicit conflict or feelings of hardship	o Often arrives early to Judges' Meetings and is at the judging table prior to March In o Always wears the appropriate judging attire o Acts in a manner that settles and calms potential conflict

Assessor Comments:

Assessed Judge's Comments/Questions:

Does the Assessed Judge meet requirements for mobility to the next level based on assessment? **Y/N**

Overall Rating**: _____**

Assessor's Signature: _____ Assessed Judge's Signature:_____

Return to Table of Contents

CCP Levels 8&9
Assessment Rubric

Instructions for the Assessor

This rubric is a tool to ensure the continued growth of the Province's judges. The goal of all assessments is to determine what a person knows and what areas they can improve and develop. Providing detailed feedback to judges through a dialogue encourages them to continue their learning and skill development, leading to a positive experience and thus higher retention of judges.

As an Assessor, you will need to take note of the Judge's competency in each of the Components of the rubric. It is advised that you make a note after each rotation of things that were done well or needing improvement. For example, if during a rotation, the Judge has difficulty identifying particular skills, you may want to make a notation next to your own scripting to remind you to go over it. Likewise, if the Judge excelled at participating in a discussion or seeking clarification from others, you may want to make note of it.

Upon completion of a competition, review the rubric with the judge being assessed prior to leaving the competition floor. Verbal feedback should be provided for each component as you review them. Feedback should include what was done well, as well as areas that could be improved. The judge should have an opportunity to show and discuss areas that were done well and reflect on areas that require further development.

A judge may show distinguished skills in parts of a component and proficient or basic in other portions of the same component. For example, the judge may excel at scripting and identifying values but does not make notation of what deductions were taken.

Highlight the appropriate area for each component as you review with the judge. Add in comments related to the verbal feedback that was given to the Assessed Judge in the Assessor Comments. The Assessed Judge should also add in any comments, questions, or concerns they have in relation to the assessment and judging process in the Assessed Judge Comments section. Indicate an overall rating for the judge's skills and knowledge as well as if the observation is the first, second, etc. assessment for the judge this season. Both the Assessor and the judge are required to sign the last page to indicate that the rubric was discussed and feedback given. Submit the completed rubric to a member of the Women's Judging Committee.

Name of Assessor: _____ **Name of Assessed Judge: _____**

Competition: _____

Apparatus: _____

Date: _____

Judge's Assessment # *(1st, 2nd, 3rd)*: _____

Component	Unsatisfactory	Basic	Proficient	Distinguished
Skill & Error Recognition *Scripting* *Skill Recognition Criteria* *Deduction Justification*	o Difficulty identifying and scripting most skills o Unable to describe skill recognition criteria o Difficulty describing deductions take	o Able to correctly identify and script some skills o Able to describe skill recognition criteria with reference to materials o Able to describe major deductions	o Able to correctly identify and script most skills o Able to indicate if a skill does not meet recognition, and able to determine if the skill should be devalued o Able to indicate in scripting major deductions for each skill	o Able to correctly identify and script all skills o Able to describe recognition criteria for skills and identify how a skill that does not meet the criteria should be valued and/or deducted o Able to indicate in scripting what deductions were taken for each skill
Routine Components *VPs, SRs, Connections* *Restricted Elements* *CV (L9 only) & Composition*	o VPs, SRs and connections are mostly NOT indicated o Is not aware of restricted elements o Unable to identify CV and Composition	o Most VPs, SRs and connections are correctly indicated o Understands restricted elements o Able to identify most CV and Composition	o All VPs, SRs and connections are correctly indicated o Able to recognize restricted elements o All CV and Composition is correctly identified	o All VPs, SRs and connections are correctly and clearly indicated o Able to recognize restricted elements, and apply appropriate deductions o All CV and Composition is correctly and clearly indicated
Score *Start value* *Final score* *Speed* *Accuracy* *Average Score*	o Attempts to determine SVs o Able to determine Final Score (when given SV) o Time required to calculate score is unacceptable o Final Score is rarely in range o Does not record panel scores or the average score	o Able to determine most SVs o Able to determine most Final Scores o Time required to calculate score is slower than average o Final Score is sometimes in range o Records panel scores, copies average score from the tabulation sheet	o Able to determine all SVs o Able to independently determine Final Score o Time required to calculate score is average o Final Score is usually within range o Records panel scores and calculates average score independently	o Able to determine all SVs and justify SV given o Able to independently determine and justify Final Score o Time required to calculate score is quicker than average o Final Score is always within range o Records panel scores and calculates average score independently, is able to catch errors on the tabulation sheet

Component	Unsatisfactory	Basic	Proficient	Distinguished
General CCP Rules *Preparedness* *General Rules (i.e. Warm up, equipment specs)* *Neutral Deductions (i.e. time, line, attire, etc.)*	o Does not bring Required reference material OR does not demonstrate familiarity with materials in order to locate information o Unfamiliar with general rules and procedures o Difficulty locating common NDs	o Minimum materials, demonstrates some familiarity with materials in order to locate information o Limited knowledge of general rules and procedures o Able to locate common NDs	o Most necessary materials are available and organized o Strong knowledge and awareness of general rules and procedures o Recognizes common NDs, able to confirm neutral deductions that are unfamiliar	o All necessary materials are available and organized o Thorough knowledge of general rules and procedures of the level o Recognizes NDs and advises the panel when those deductions are applicable
On-Panel & Leadership Skills *Panel discussions* *Perspective* *Clarification* *Collaboration* *Coach Inquiries* *Instructing Minor Officials*	o Fails to initiate panel discussions when required o Does not consider opinions and perspectives of others o Does not seek clarification when necessary o Unable to collaborate to resolve conflict o Does not take coach inquiries and does provide feedback o Does not provide Minor Officials with instruction	o Reluctantly initiates and leads panel discussions when required o Reluctant to consider opinions and perspectives of other o Reluctant to seek clarification when necessary o Attempts to collaborate to resolve conflict o Actively listens to coach inquiries and answers with minimal feedback o Provides Minor Officials with inadequate instruction	o Initiates and leads panel discussions when required o Able to consider the opinions and perspectives of others o Seeks clarification when necessary o Able to collaborate to resolve conflict o Calmly listens to coach inquiries and provides adequate feedback o Provides Minor Officials with adequate instructions	o Initiates and effectively leads panel discussions when required o Able to thoughtfully consider opinions and perspectives of others o Seeks clarification when necessary, seeks advice of others to gain knowledge o Able to collaborate to resolve conflicts in a professional manner o Approaches coach inquiries with an open mind, provides detailed feedback in a respectful manner o Provides Minor Officials with exemplary instruction

Component	Unsatisfactory	Basic	Proficient	Distinguished
Professionalism *Punctuality* *Attire* *Communication* *Behaviour*	o Arrives late for the Judges' Meeting, approaches table after March In has began o Often wears inappropriate attire o Communication with judges, coaches, and athletes is not considered cordial o Often participates in conflict	o Usually arrives on time for the Judges' Meeting and is at the judging table by March In o Usually wears appropriate attire o Communication is strained with coaches, judges and athletes o Occasionally engages in conflict	o Arrives on time for Judges' Meetings and is at the judging table prior to March In o Wears appropriate attire o Communication is cordial with coaches, judges, and athletes o Acts in a manner that does not elicit conflict or feelings of hardship	o Often arrives early to Judges' Meetings and is at the judging table prior to March In o Always wears the appropriate attire o Communication is cordial and respectful with coaches, judges and athletes o Acts in a manner that settles and calms potential conflict

Assessor Comments:

Assessed Judge's Comments/Questions:

Does the Assessed Judge meet requirements for mobility to the next level based on assessment? **Y/N**

Overall Rating**: _____**

Assessor's Signature: _____Assessed Judge's Signature:_____

Return to Table of Contents