Adopted: March 15, 2026
Last Reviewed: March 15, 2026

Referee Committee - Terms of Reference

Purpose

These Terms of Reference establish the mandate and operating procedures of the Taekwondo Manitoba Referee Committee. The Committee is responsible for the development, certification, assignment, and oversight of referees across the province, ensuring the integrity and quality of officiating at all TM-sanctioned events.

Chair Responsibilities

- **Standards Leadership:** Establish and maintain referee certification standards aligned with Taekwondo Canada and World Taekwondo requirements.
- **Tournament Officiating:** Recruit, assign, and manage officiating staff for all TM-sanctioned competitions, ensuring qualified coverage at all events.
- **Dispute Resolution:** Serve as the final authority on officiating disputes at TM-sanctioned events, in accordance with the rules of competition.

Committee Responsibilities

- **Referee Registry:** Maintain an active and up-to-date registry of certified referees, including their certification levels and status.
- **Education & Training:** Organize and deliver referee clinics, seminars, and training sessions to support referee development at all levels.
- **Certification Management:** Administer provincial referee examinations and recommend candidates for national-level certification to Taekwondo Canada.
- **Rules Currency:** Monitor updates to Taekwondo Canada and World Taekwondo competition rules and communicate changes to all registered referees.
- **Performance Review:** Monitor referee performance at sanctioned events and provide constructive feedback to support ongoing development.
- **Tournament Support:** Provide guidance and support to tournament organizers regarding officiating requirements, setup, and protocols.

Committee Meeting Agenda Template

- **Call to Order & Roll Call**
- **Referee Registry Update:** Review of current certified referees and any certification changes.

- **Upcoming Events:** Review of upcoming tournaments and officiating assignments.
- **Development & Training:** Status update on clinics, training sessions, and referee development activities.
- **Rules Updates:** Communication of any recent or pending changes to competition rules.
- **Action Items & Adjournment**

Board Report Template

- **Submission Date:** [Prior to each scheduled Board meeting]
- **Referee Registry Summary:** Current number of certified referees by level and any notable changes.
- **Event Coverage:** Summary of officiating coverage at recent TM-sanctioned events.
- **Development Activities:** Summary of clinics, training sessions, or educational programs conducted.
- **Action Required from Board:** [Insert any items requiring Board approval or awareness]

Terms of Reference Review

These Terms of Reference will be reviewed every three years. Amendments must be approved by the Taekwondo Manitoba Board of Directors.

Approval

Approved by	Date Approved
Taekwondo Manitoba Board of Directors	March 15, 2026

Revision History

Date	Description of Changes	Approved By
March 15, 2026	Initial adoption	Taekwondo Manitoba Board of Directors