VANCOUVER PHOENIX GYMNASTICS

RISING TO EXCELLENCE

Annual General Meeting Package 2026

AGM AGENDA

VANCOUVER PHOENIX GYMNASTICS ANNUAL GENERAL MEETING
Wednesday November 18th, 2026
7:30pm - 8:30pm
4588 Clancy Loranger Way
Community Room

AGENDA

1. Call to Order
    a. Welcome and determination of quorum present
    b. Introduction of Board Members
    c. Introduction of Chair

2. Approval of Agenda

PROPOSED MOTION: *THAT, the agenda be approved as circulated*

3. Approval of the November 4th, 2025 Minutes

PROPOSED MOTION: *THAT, the minutes of the AGM held November 4th, 2025 be approved as circulated*

4. 2025-2026 Annual Report Presentation

5. Financial Report - Raymond Dlima, Treasurer
    a. Presentation of Financial Statements for 2025-2026
    b. Appointment of Auditor

PROPOSED MOTION: *THAT, D&H Group LLP Chartered Professional Accountants be appointed Auditor for fiscal year 2026-2027*

6. Special Resolution
    a. To amend the constitution of Phoenix gymnastics as presented: see appendix 2.0 & 2.1
    b. Be it resolved that the Bylaws of the Society be ammended as follows: see appendix 3

7. Election of 2026-2027 Board of Directors

8. Adjourn

After the Adjournment of the AGM, there will be time for general discussion and questions regarding Club programs, and a social for attendees.

2025 AGM MINUTES

VANCOUVER PHOENIX GYMNASTICS ANNUAL GENERAL MEETING

Tuesday November 4th, 2025
7:00pm - 8:00pm
4588 Clancy Loranger Way
Community Room

1. **Call to Order**

The meeting was called to order at 7:05pm by Mark Friesen, confirming a quorum of over 10 members. Mark introduced the Board of Directors, along with Kyna Fletcher (Executive Director) and David Kenwright to the position of Managing Director of High Performance and Programs.

2. **Approval of Agenda**

The agenda was approved by Raymond D'Lima and seconded by Madeline Stephens. Approved unanimously.

3. **Approval of the November 5, 2024 Minutes**

The minutes of the AGM held November 5th , 2024 was approved by Michelle Stroman and seconded Madeline Stephens. Approved Unanimously.

4. **2024-2025 Annual Report Presentation**

Kyna thanked the Board, coaches, leadership team, and parents for their support and dedication to the club. She highlighted key accomplishments, including updates to the Board Manual, revised club policies, and ongoing progress within the Culture of Excellence initiative, with a focus on leadership and management.
The club received several Gymnastics BC awards this year, earning strong provincial recognition. Continued emphasis has been placed on coach mentorship, program excellence, and policy and procedure updates. Work on the new three-year Strategic Plan is underway.

The full annual report is available on the VPG website.

5. **Financial Report - Dagmar Phillis, Treasure**

    a. Presentation of Financial Statements for 2024-2025

Raymond presented the financial statements in Dagmar's absence. The club remains in a healthy financial position. Members were reminded that the City lease is approaching renewal. Restricted funds are earmarked for roof repairs and capital expenses related to both the VPG and St. James leases.
As a supportive club, VPG covers coach travel fees, and registration fees remain lower than many other clubs in the province. D&H Group completed the audit, and the financial forecast is positive. The club will continue to focus on membership and revenue growth.

Appointment of Auditor

Motion: *That D&H Group LLP, Chartered Professional Accountants, be appointed auditor for the 2025–2026 fiscal year.*
Approved by Raymond D'Lima and seconded by Kieu Aktas. Carried unanimously.

6. **Election of 2024-2025 Board of Directors**

Board Members starting the second year of a two-year term:

- Robert Duteau
- Kieu Aktas
- Raymond D'Lima
- Madeline Stephens

Standing for election (see attached bios):

- Mark Friesen (2 year term)
- Deadee Liu (2 year term)
- Grant Mosby (2 year term)

Nominations will not be accepted at the AGM.

Mark expressed gratitude to the current Board for their dedication. Thanks were extended to Dagmar for her many years of service and to Michelle for her contributions to the Culture of Excellence initiative. Other nominees who submitted applications will be encouraged to join a committee (Governance, Finance, Fundraising, or Facilities).

Motion: Approve the listed Board Members to serve their specified terms.
Approved by Raymond D'Lima and seconded by Robert Duteau. Approved unanimously.

7. **Adjourn**

The meeting adjourned at 7:28pm.

Attendees:
Members/Athlete

1. Kieu Aktas* / Alexander Aktas
2. Robert Duteau*/ Alexsa Duteau
3. Raymond D'Lima* / Raphael D'Lima
4. Mark Friesen* / Clare Freisen
5. Verenice Martinez / Luciana Michel
6. Deadee Liu / Stella Woo
7. Madeline Stephens* / Harlow Williams-Stephens
8. Grant Mosby / Charlotte Mosby
9. Michelle Stroman* / Sarah Stroman
10. Nicole Kennedy / Olivia Greszata
11. Amielle Lake / Odette Assonitis
12. Mana Rahmani / Melody Nazemi Trabiz

Non-member attending
Kyna Fletcher
David Kenwright
John Carroll
Susan Willett

*Board Members

APPENDIX

APPENDIX 1.0- Notice of Special Resolutions

NOTICE OF SPECIAL RESOLUTIONS

OF THE

PHOENIX GYMNASTICS CLUB
(the "Society")

The following special resolution will be proposed for approval at **the Annual** General Meeting of the Society to be held on **November 18, 2026**.

Note that while this special resolution will be considered and approved at the members' meeting, the amendments will not come into effect until the Society files a Constitution Alteration Application with the BC Registrar of Companies. Until such time, the current constitution will remain in effect.

Amendments to Constitution

RESOLVED as a special resolution that the Constitution of the Society be amended by deleting the current purposes in their entirety and substituting in place thereof the following as new purposes for the Society:

"a) to advance the sport of gymnastics in British Columbia by:

i. identifying and developing gymnastics athletes of the highest caliber;

ii. inspiring excellence in gymnastics;

iii. delivering elite recreational and competitive gymnastics programs that enable athletes to build character, develop life skills, and push personal limits, ranging from foundational physical literacy to high-performance international achievement;

iv. fostering awareness and appreciation of gymnastics in the community;

b) to enter into affiliation or reciprocal arrangements with other gymnastics organizations;

c) to purchase, take on by lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges as may be necessary or convenient to carry out the purposes of the Society;

d) to construct, maintain and alter or lease or otherwise acquire the use of any buildings or works necessary or convenient to carry out the purposes of the Society;

e) to borrow or raise money in such manner as may be appropriate, and to agree to repay the same, and to secure repayment in such manner as may be appropriate, and in particular by the issue of debentures charged upon all or any of the Society's property or assets, and to purchase, redeem or pay off any such securities;

f) to sell, improve, manage, develop, exchange, lease, mortgage, enfranchise, dispose of, turn to account, or otherwise deal with all or any part of the properties, rights or assets of the Society; and

g) to do all such other acts, matters and things as may be incidental or conducive to the attainment of the above purposes."

Authorization

RESOLVED as an ordinary resolution that the solicitors for the Society, Miller Thomson LLP, be and are hereby authorized to electronically file the Constitution Alteration Application giving effect to the foregoing amendments.

APPENDIX 2.0- Constitiution 2026 Amendments

CONSTITUTION OF PHOENIX GYMNASTICS CLUB

1. The name of the ~~s~~Society is “PHOENIX GYMNASTICS CLUB”

2. ~~*PHOENIX GYMNASTICS CLUB was incorporated as a not-for-profit gymnastics club under the Societies Act (British Columbia) on March 22, 1973.*~~

3. The purposes of the Society are:

a) to advance the sport of gymnastics in British Columbia by:

i. identifying and developing gymnastics athletes of the highest caliber;

ii. inspiring excellence in gymnastics;

iii. delivering elite recreational and competitive gymnastics programs that enable athletes to build character, develop life skills, and push personal limits, ranging from foundational physical literacy to high-performance international achievement;

iv. fostering awareness and appreciation of gymnastics in the community;

b) ~~T~~to enter into affiliation o~~f~~r reciprocal arrangements with other gymnastics organizations;

c) ~~Generally~~ to purchase, take on by lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges as may be ~~which the Society may think necessary or~~ convenient ~~for the~~to carry~~ing~~ out ~~of any of~~ the ~~objects or~~ purposes of the Society;

d) ~~T~~to construct, maintain and alter or lease or otherwise acquire the use of any buildings or works necessary or convenient ~~for the~~to carry~~ing~~ out ~~of any of~~ the ~~objects or~~ purposes of the Society;

e) ~~T~~to borrow or raise money in such manner as ~~the Society shall think fit~~may be appropriate, and to agree to repay the same, and to secure repayment in such manner as ~~the Society shall think fit~~may be appropriate, and in particular by the issue of debentures charged upon all or any of the Society’s property or assets, and to purchase, redeem or pay off any such securities;

f) ~~T~~to sell, improve, manage, develop, exchange, lease, mortgage, enfranchise, dispose of, turn to account, or otherwise deal with all or any part of the properties, rights or assets of th~~is~~e Society; and

g) ~~T~~to do all such other acts, matters and things as may be incidental or conducive to the attainment~~s~~ of the above purposes.

APPENDIX 2.1 - Constitiution 2026

C***ONSTITUTION OF PHOENIX GYMNASTICS CLUB***

1. The name of the Society is “PHOENIX GYMNASTICS CLUB”

2. The purposes of the Society are:

a) to advance the sport of gymnastics in British Columbia by:
i. identifying and developing gymnastics athletes of the highest caliber;

ii. inspiring excellence in gymnastics;

iii. delivering elite recreational and competitive gymnastics programs that enable athletes to build character, develop life skills, and push personal limits, ranging from foundational physical literacy to high-performance international achievement;

iv. fostering awareness and appreciation of gymnastics in the community;

b) to enter into affiliation or reciprocal arrangements with other gymnastics organizations;

c) to purchase, take on by lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges as may be necessary or convenient to carry out the purposes of the Society;

d) to construct, maintain and alter or lease or otherwise acquire the use of any buildings or works necessary or convenient to carry out the purposes of the Society;

e) to borrow or raise money in such manner as may be appropriate, and to agree to repay the same, and to secure repayment in such manner as may be appropriate, and in particular by the issue of debentures charged upon all or any of the Society’s property or assets, and to purchase, redeem or pay off any such securities;

f) to sell, improve, manage, develop, exchange, lease, mortgage, enfranchise, dispose of, turn to account, or otherwise deal with all or any part of the properties, rights or assets of the Society; and

g) to do all such other acts, matters and things as may be incidental or conducive to the attainment of the above purposes.

Vancouver Phoenix Gymnastics Constitution

APPENDIX 3.0- By Law Changes 2026

RESOLVED as a special resolution that the Bylaws of the Society be amended as follows:

by deleting existing Bylaw 7.7 [Consecutive Terms and Term Limits] in its entirety and inserting in place thereof the following as a new Bylaw 7.7:

"7.7 Cumulative Terms and Term Limits
A Person may serve as a Director for up to ten (10) cumulative years, by any combination of terms, including consecutive terms. A Person who has served as a Director for ten (10) cumulative years may never again be re-elected or re-appointed as a Director following the expiry of his or her latest term.

Notwithstanding the foregoing, the Board may, by Board Resolution, authorize a Director who has served for ten (10) cumulative years to stand for election for one (1) additional year. If such Director is elected, then following the expiry of his or her additional one (1) year extension, their cumulative term limit is reset, provided they wait at least one (1) year following the expiry of their latest term before standing for re-election.";

by deleting existing Bylaw 12.2 [Election of Officers] in its entirety and inserting in place thereof the following as a new Bylaw 12.2:

"12.2 **Election and Eligibility of Officers**

At each meeting of the Board immediately following an annual general meeting, the Board will elect the officers. A Person is not eligible to be elected as an officer unless such Person has served as a Director for at least one (1) year. Notwithstanding the foregoing requirement, a Person may be elected as an officer if such Person has expertise, skills or knowledge that is beneficial to the Board or the Society, as determined by the Board by Board Resolution.";

by deleting existing Bylaw 12.3 [Term of Officer] in its entirety and inserting in place thereof the following as a new Bylaw 12.3:

"12.3 **Term of Officer**

The term of office for each officer will be one (1) year, commencing on the date the Director is elected as an officer in accordance with Bylaw 12.2 and continuing until the first meeting of the Board held after the next following annual general meeting. A Director may be elected as an officer for consecutive terms, provided that no Director may serve in the same officer position for more than four (4) consecutive years. A Director who has served in the same officer position for four (4) consecutive years may not be re-elected to that same position for at least one (1) year following the expiry of their latest term. For greater clarity, a Director who has served four (4) consecutive years in one officer position remains eligible to be elected to a different officer position."; and

by correcting any grammatical or punctuation errors that arise as a result of the foregoing amendments and by renumbering all parts, bylaws, paragraphs and subparagraphs, including cross references and the table of contents, affected by the above amendments accordingly.